



## **Building Maintenance Student**

### **JOB POSTING**

The YWCA Saskatoon is a dynamic team dedicated to positively impacting the lives of women, their families, and the community. YWCA Saskatoon is a vibrant organization providing inclusive community services on Treaty Six territory and the homeland of the Métis peoples since 1910. We look forward to the possibility of you joining our team.

#### **DIVERSITY, EQUITY, & INCLUSION STATEMENT:**

At the YWCA Saskatoon, we believe in the importance of diversity, equity, and inclusion. We are dedicated to creating and cultivating an inclusive workspace and workforce that represents the communities we serve. We acknowledge that certain groups have been historically disadvantaged and continue to face barriers in the workforce. In collaboration with the Canadian Employment Equity Act, we have identified the following groups, which have experienced historical and/or current obstacles, as part of our equity priority group:

These include:

- Indigenous peoples
- Persons of colour
- Persons with disabilities
- Women
- 2SLGBTQ+ community
- Newcomers to Canada

We base our selection process on merit and encourage all diverse groups to participate fully. We acknowledge the barriers that affect equity groups, and we're committed to addressing, mitigating and accommodating these barriers to strive for equity in the workplace.

If at any time during the application and selection process you require accommodation, please email Areesha Kansi at [akansi@ywcaskatoon.com](mailto:akansi@ywcaskatoon.com).



#### **POSITION SUMMARY:**

The Building Maintenance Student will provide support in the general upkeep, repair, and aesthetic maintenance of facility grounds and interiors during the summer season.

#### **POSITION REPORTING:**

Reports to the Manager of Building Maintenance

#### **HOURS OF WORK:**

This is a full-time, 8-week term position, working approximately 30 hours per week.

**WAGE:** \$22 per hour

#### **MAJOR RESPONSIBILITIES:**

- Support the Building Maintenance Team in providing preventative maintenance on facilities and equipment at **YWCA Saskatoon** and the **Saskatoon Community Village**; an 80,000 square foot facility including on-site shelter residence, office space, meeting rooms and fitness centre.
- Maintain the upkeep of the grounds and landscaping by mowing lawns, trimming edges, pruning shrubs/trees and clearing debris from walkways.
- Assist with minor repairs throughout both facilities; includes assisting with painting, drywall patching, basic carpentry and hardware replacements (e.g. door handles, light fixtures, etc.)
- Prepare facility equipment before use by refueling mowers and trimmers, checking oil levels, and clearing grass buildup from mower decks.
- Ensure common areas are presentable and hazard-free.
- Perform and complete daily facility safety checks and daily logs, reporting any significant safety hazards to the supervisor
- Performs related duties as required

#### **QUALIFICATIONS AND EXPERIENCE:**

- Must be ages 15 to 30 years old. This position is made available through the Canada Summer Jobs Program which outlines this age requirement to qualify.
- High school diploma preferred
- Must possess a valid driver's license
- Physical demands include, but are not limited to: walking, standing, reaching, pulling, pushing, lifting up to 50 lbs and using a step ladder.
- Ability to communicate both verbally and in writing; ability to create effective working relationships with employees and the public
- Ability to work individually and as part of a team.
- Ability to accomplish requirements of the position adhering to maintenance best practices
- Knowledge of proper safety techniques and procedures; ability to follow proper safety techniques according to YWCA Saskatoon policies
- Basic CPR and First Aid is considered an asset.



All YWCA employees are required to submit a Criminal Record Check as part of the process of employment.

**CONTACT INFORMATION:**

Applications in the form of a resume and cover letter will be accepted until June 9th, 2026. Please submit your application to our [Career Centre website](#) with attention to Areesha Kanshi. For any questions regarding this posting, you can reach us via email through [careers@ywcaskatoon.com](mailto:careers@ywcaskatoon.com).

*We appreciate the interest of all applicants, but only those being interviewed will be contacted.*