



## Cafe Associate

### **DIVERSITY, EQUITY, & INCLUSION STATEMENT:**

At the YWCA Saskatoon, we believe in the importance of diversity, equity, and inclusion. We are dedicated to creating and cultivating an inclusive workspace and workforce that represents the communities we serve. We acknowledge that certain groups have been historically disadvantaged and continue to face barriers in the workforce. In collaboration with the Canadian Employment Equity Act, we have identified the following groups, which have experienced historical and/or current obstacles, as part of our equity priority group:

These include:

- Indigenous peoples
- Persons of colour
- Persons with disabilities
- Women
- 2SLGBTQ+ community
- Newcomers to Canada

We base our selection process on merit and encourage all diverse groups to participate fully. We acknowledge the barriers that affect equity groups, and we're committed to addressing, mitigating and accommodating these barriers to strive for equity in the workplace.

If during the application and selection process you require accommodation, please email Areesha Kanshi at [akansi@ywcaskatoon.com](mailto:akansi@ywcaskatoon.com).

YWCA Saskatoon operates on Treaty 6 Territory – the traditional homeland of the Nehiyaw and Nehithaw Cree, Dene, Nahkawe Saulteaux, Dakota, Lakota and Nakoda peoples, as well as the Homeland of the Métis Nation.

We pay our respect to the First Peoples of this land and affirm our commitment to authentic, meaningful and action-led truth and reconciliation.

### **POSITION SUMMARY:**

Working as part of a collaborative team, the Café Associate is responsible for providing food that supports Fitness on 25th's mission of ensuring individuals' nutritional wellbeing. The associate supports kitchen operations, helps maintain safe, clean, and sanitary facilities, ensures safe food preparation, storage, and disposal in accordance with accepted food handling practices, and serves customers by taking orders, preparing and presenting food and beverages, and handling transactions.

### **POSITION REPORTING:**

Reports to the Café Manager

### **HOURS OF WORK:**

Eight-week summer term position; up to 30 hours per week with schedule changing according to operation needs.

### **MAJOR RESPONSIBILITIES:**

All aspects of purchasing, food preparation and service, including:

- 1) Work with the Fitness on 25<sup>th</sup> team to provide nutritional foods that support the Fitness on 25<sup>th</sup> mission.
- 2) Assist with daily food preparation and portioning for resale.
- 3) Assist with compiling weekly grocery lists and supporting grocery orders as directed by the Cafe Manager.
- 4) Support in-house catering services, including food preparation, service, and cleanup.
- 5) Maintain Sanitary and safe practices in food preparation and service.
- 6) Serve customers and process payments for food items purchased
- 7) Adhere to regular cleaning schedules for kitchen equipment, appliances, and food service areas.
- 8) Assist with opening and closing duties as assigned.
- 9) Provide welcoming, respectful, and inclusive customer service to all clients.

### **QUALIFICATIONS AND EXPERIENCE:**

- Must be between the ages of 15 to 30 years old. This position is made available through the Canada Summer Jobs Program, which outlines this eligibility requirement;
- Previous experience in food service or a café/restaurant environment is preferred.
- Barista experience or familiarity with preparing and serving beverages is an asset.
- Excellent customer service and communication skills.

The following qualifications are required for the position:

- Current Criminal Record Check
- Food Safe Certification

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**WAGE:** \$15.72 – Daycare Cook Wage Grid

Please note that the SEIU-West is the union and bargaining agent for all in-scope employees.

**CONTACT INFORMATION:**

Applications in the form of a resume and cover letter will be accepted until June 5<sup>th</sup>, 2026 through the [Career Centre website](#). For any questions regarding this posting, you can reach us via email through [careers@ywcaskatoon.com](mailto:careers@ywcaskatoon.com).

*YWCA Saskatoon thanks all who apply. Only those selected for an interview will be contacted*

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