



## COOK JOB POSTING

### ABOUT YWCA SASKATOON:

The YWCA Saskatoon is a dynamic team dedicated to positively impacting the lives of women, their families, and the community. YWCA Saskatoon is a vibrant organization providing inclusive community services on Treaty Six territory and the homeland of the Métis peoples since 1910. We look forward to the possibility of you joining our team.

### DIVERSITY, EQUITY, & INCLUSION STATEMENT:

At the YWCA Saskatoon, we believe in the importance of diversity, equity, and inclusion. We are dedicated to creating and cultivating an inclusive workspace and workforce that represents the communities we serve. We acknowledge that certain groups have been historically disadvantaged and continue to face barriers in the workforce. In collaboration with the Canadian Employment Equity Act, we have identified the following groups, which have experienced historical and/or current obstacles, as part of our equity priority group:

These include:

- Indigenous peoples
- Persons of colour
- Persons with disabilities
- Women
- 2SLGBTQ+ community
- Newcomers to Canada

We base our selection process on merit and encourage all diverse groups to participate fully. We acknowledge the barriers that affect equity groups, and we're committed to addressing, mitigating and accommodating these barriers to strive for equity in the workplace.

If at any time during the application and selection process you require accommodation, please email Areesha Kansi at [AKansi@ywcasaskatoon.com](mailto:AKansi@ywcasaskatoon.com).

### POSITION SUMMARY:

Working as part of a collaborative team, the cook is responsible for providing food that is nutritionally appropriate for young children, appealing and supports the philosophy of the Centre. The cook oversees all kitchen operations, maintains safe, clean and sanitary facilities and ensures safe food preparation, storage and disposal in accordance with accepted food handling practices.

### POSITION REPORTING:

Reports to the Manager, Child Development Centre

### WHAT WE OFFER:

- Rewarding work; contribute to meaningful change for clients and our community
- An inclusive and supportive team
- Complimentary membership at Fitness on 25th to support your health and work-life balance
- Comprehensive benefits package, including health, dental, and more

### MAJOR RESPONSIBILITIES:

All aspects of purchasing, food preparation and service, including:

- Post weekly menu.
- Responsible for compiling weekly grocery list.
- Responsible for weekly grocery shopping (negotiable).
- Maintain sanitary and safe practices in food preparation and service.
- Work with caregivers to provide opportunities for children to learn about foods and assist in food preparation.
- Work cooperatively with parents who may require special diets for their children.
- Advise regular caregivers about specific food restrictions and alternatives on a daily basis.
- Develops and compiles a schedule with a regular sanitization of schedule for ovens, refrigerator and other appliances and areas.

### QUALIFICATIONS:

- Food and Nutrition Management or related training.
- Current First-Aid and CPR Certificate;
- Current Criminal Record Check.
- Food Safe Certification.

**LOCATION:** Wall St.

### WAGE:

\$15.62/ hr (Step 1 – Child Development Centre grid)

Please note SEIU – West is the union and bargaining agent for all in-scope employees

This is a **Permanent Full-Time** position working 37.5 hours per week. Please note that the SEIU-West is the union and bargaining agent for all in-scope employees.

### CONTACT INFORMATION:

Job Posting – Cook Position (2026)

Please submit a cover letter and resume by 4:00 pm February 17th, 2026 and forward to:

**Mehbooba (Shumi) Zaman**

Director of Early Learning.

[szaman@ywcaskatoon.com](mailto:szaman@ywcaskatoon.com)