



Café Manager

JOB POSTING

ABOUT YWCA SASKATOON:

The YWCA Saskatoon is a dynamic team dedicated to positively impacting the lives of women, their families, and the community. YWCA Saskatoon is a vibrant organization providing inclusive community services on Treaty Six territory and the homeland of the Métis peoples since 1910. We look forward to the possibility of you joining our team.

DIVERSITY, EQUITY, & INCLUSION STATEMENT:

At the YWCA Saskatoon, we believe in the importance of diversity, equity, and inclusion. We are dedicated to creating and cultivating an inclusive workspace and workforce that represents the communities we serve. We acknowledge that certain groups have been historically disadvantaged and continue to face barriers in the workforce. In collaboration with the Canadian Employment Equity Act, we have identified the following groups, which have experienced historical and/or current obstacles, as part of our equity priority group:

These include:

- Indigenous peoples
- Persons of colour
- Persons with disabilities
- Women
- 2SLGBTQ+ community
- Newcomers to Canada

We base our selection process on merit and encourage all diverse groups to participate fully. We acknowledge the barriers that affect equity groups, and we're committed to addressing, mitigating and accommodating these barriers to strive for equity in the workplace.

If during the application and selection process you require accommodation, please email Rahim Ramji at rramji@ywcaskatoon.com.

POSITION SUMMARY:

The Café Manager will lead the management of Fitness Café, providing nutritious energizing food for customers and YWCA staff. You will drive the growth of the café by creating food items that excites anyone entering while maintaining standard sanitary practices.

WHAT WE OFFER:

- Rewarding work; contribute to meaningful change for clients and our community
- An inclusive and supportive team
- Fitness membership at Fitness on 25th and a discounted rate on eligible programs

POSITION REPORTING:

Reports to the Director of Fitness

DIRECT REPORTS:

Café Staff

HOURS OF WORK:

This is a **Temporary Full-Time** position working 37.5 hours per week for a **two-year Term** with the possibility of going permanent. Work hours is set for 7.5 hours per day with flexible start time, Monday to Friday.

MAJOR RESPONSIBILITIES:

- Develop strategic plans to increase the café's presence and reach within the community.
- Manage café's daily operations including but not limited to monitoring inventory and adhering to the café's operational budget.
- Lead casual Café Associates, assigning tasks in support of the café functions.
- Collaborate with Fitness staff and other departments' staff in maintaining the café's safe and efficient operation.
- Prepare and cook nutritious in-house food items in support of the Fitness on 25th mission.
- Maintain safe and sanitary practices in food preparation and service.
- Adhere to regular cleaning schedule for appliances and kitchen area.
- Process customer orders and payments for food item purchases.

YWCA Saskatoon operates on Treaty 6 Territory – the traditional homeland of the Nehiyaw and Nehithaw Cree, Dene, Nahkawe
Saulteaux, Dakota, Lakota and Nakoda peoples, as well as the Homeland of the Métis Nation.

We pay our respect to the First Peoples of this land and affirm our commitment to authentic, meaningful and action-led truth and reconciliation.

QUALIFICATIONS AND EXPERIENCE:

- Current First-Aid and CPR Certificate
- Current Criminal Record Check
- Food Safe Certification
- Culinary education/background is preferred.

CONTACT INFORMATION:

Please send a resume with a cover letter through email to careers@ywcaskatoon.com, with attention to Rahim Ramji at careers@ywcaskatoon.com by **July 25, 2025**.

We appreciate the interest of all applicants, but only those being interviewed will be contacted.

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